

# **County Council**

**19 May 2015**

## **Schedule of Business**

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**OXFORDSHIRE COUNTY COUNCIL – 19 MAY 2015**

**SCHEDULE OF BUSINESS**

**9.50 am - Members are asked to be seated in the Council Chamber. A prayer will be said by Revd Canon Professor Martyn Percy, Dean of Christ Church. The formal Council Meeting will start at 10.00 am;**

**A presentation to Full Council will be held immediately on the rise of Council to:**

- **alert members that this change is imminent,**
- **confirm that full presentations will be offered to members during the month of June, to outline the new process and discuss how this will be rolled out; and**
- **highlight that individual one to one support will be available;**
- **take questions that may arise at this early stage.**

Page 1

<b>AGENDA ITEM</b>	<b>PAGE NO.</b>	<b>MAXIMUM DURATION</b>	<b>APPROX START TIME TIME LIMIT PER DEBATE</b>	<b>SUBJECT</b>	<b>PROPOSALS (M = Motion; SEC = Seconder; Am = Amendment S = Statement; Q = Question; REC = Recommendation to be determined)</b>
1.	1	30 mins	10:00	<b>Election of Chairman for the 2015/16 Council Year</b> <ul style="list-style-type: none"> <li>• <b>Chairman</b></li> <li>• <b>Vote of thanks to past Chairman;</b></li> <li>• <b>Monitoring Officer to seek</b></li> <li>• <b>nominations;</b></li> <li>• <b>Election of Chairman;</b></li> <li>• <b>Exchange of Chains;</b></li> <li>• <b>Declaration of Acceptance.</b></li> </ul>	Cllr Hudspeth, Cllr Brighthouse, Cllr Webber, Cllr Williams

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2.	1			<p><b>Election of Vice-Chairman for the 2015/16 Council Year</b></p> <ul style="list-style-type: none"> <li>• <b>Chairman to invite nominations;</b></li> <li>• <b>Election of Vice-Chairman;</b></li> <li>• <b>Declaration of Acceptance by incoming Vice-Chairman.</b></li> </ul>	
3.				<p><b>Minutes</b></p> <p>Minutes of the meeting on 14 April 2015 (CC1)</p> <p>(a) for accuracy;</p> <p>(b) to receive for information any matters arising on them</p>	
4.				<p><b>Apologies for Absence</b></p>	<p>Cllr Zoe Patrick Cllr Jean Fooks Alderman Margaret Ferriman</p>

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5.				Declarations of Interest	
6.				<p><b>Official Communications</b></p> <p>The Chairman reports as follows:</p> <ul style="list-style-type: none"> <li>• Former County Councillor Val Smith;</li> <li>• Councillor Zoe Patrick</li> <li>• Councillor Richard Webber</li> <li>• Councillor James Francis Mills</li> <li>• Collection for the Nepal Earthquake Appeal – Oxfam</li> <li>• VE Day Beacon &amp; Commemoration</li> </ul>	Former Chairman of the County Council, Leader of the opposition, Leader of the Council

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7.				Petitions and Public Address	None.
8.				Appointments	Taken under item 11
9.		5 mins	10.45	<b>Report of the Returning Officer</b>  <i>Members are asked to note that the correct title for the member elected for the Witney West &amp; Bampton Division is <u>James Francis Mills</u>.</i>	

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10.		20 mins	10.50	<p><b>Cabinet Membership and Delegation of Cabinet Functions</b></p> <p><i>Member's attention is drawn to the Leader's Report attached at Annex 1.</i></p> <p><i>Members are asked to note the delegations made by the Leader of the Council with regard to the functions of the Cabinet.</i></p>	(M) Hudspeth (SEC) Rose S R Smith S Hannaby
11.		15 mins	11.10	<p><b>Committees and Review of Political Balance</b></p> <p><i>Member's attention is drawn to the changes to Annex 3 attached.</i></p>	(M) Chairman (SEC) Vice Chairman S Harris

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12.		40 mins	11.25	<b>Scrutiny Committees - Annual Report</b>	(M) Brighthouse (SEC) Fawcett S Harris S Tanner S Christie S G Sanders S Price S Pressel S Curran S Johnston S Hannaby
13.		20 mins	12.05	<b>Audit &amp; Governance Committee - Annual Report</b>	(M) Wilmshurst (SEC) Lovatt S Harris S Hards S R Smith S Hannaby
14.		5 mins	12.25	<b>Officer Scheme of Delegation</b>  <i>Members are asked to note the additional advice given at Annex 2.</i>	(M) Chairman (SEC) Vice Chairman



## COUNCIL – 19 MAY 2015

## DELEGATION – CABINET FUNCTIONS

## Report by the Leader of the Council

Under the Council's Constitution, I am required to inform the Annual Meeting of Council of the delegations that I have made, as Leader of the Council, in relation to the functions of the Cabinet. This report outlines the delegations that I have made.

Appointments to the Cabinet

<b>Name</b>	<b>Address</b>	<b>Electoral Division</b>	<b>Portfolio</b>	<b>Extent of authority</b>
Ian Hudspeth	Rannoch Lodge Bladon Oxon OX20 1RD	Woodstock	Leader of the Council	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development.  Oxford City Council liaison and Oxford City Local Strategic Partnership.
Rodney Rose	5 Wychwood Drive Milton-under-Wychwood Chipping Norton Oxon OX7 6JA	Charlbury & Wychwood	Deputy Leader of the Council	Internal management; HR & industrial relations; strategic rail; fire control; emergency planning; flooding; waste management; environmental management; policy co-ordination; fire & rescue; trading standards; Equalities; Localities and Community Cohesion.  West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership.

Mrs J Heathcoat	Jemima Puddleduck Lane Gt Coxwell Faringdon Oxon SN7 7NA	Faringdon	Cabinet Member for Adult Social Care	Adult Social Care.  Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership.
Nick Carter	66 Park Street Thame Oxon OX9 3HT	Thame & Chinnor	Cabinet Member for Business & Customer Services	Customer services; Communications; ICT; support to SME's; Property.
Melinda Tilley	Appleby House Oxford Road Kingston Bagpuize Oxon OX13 5AP	Kingston & Cumnor	Cabinet Member for Children, Education & Families	Education and Statutory Lead Member for Children's Services.
Lorraine Lindsay- Gale	Nut Tree Cottage The Green South Warborough Oxon OX10 7DR	Berinsfield & Garsington	Cabinet Member for Cultural & Community Services	Registration service; library service; coroner's service; Music Service; adult learning; cultural services; tourism.
David Nimmo Smith	78 St Andrews Road Henley-on-Thames Oxon RG9 1JE	Henley-on- Thames	Cabinet Member for Environment	Strategic planning with Oxfordshire; minerals strategy; transport.  South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership.

Lawrie Stratford	8 Queen's Court Bicester Oxon OX26 6JX	Bicester North	Cabinet Member for Finance	Finance.
Hilary Hibbert- Biles	Maple House Church Path Shipton-under- Wychwood Chipping Norton Oxon OX7 6BQ	Chipping Norton	Cabinet Member for Public Health & the Voluntary Sector	Public Health and voluntary and community sector.  Cherwell District Council liaison and Cherwell Local Strategic Partnership.

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## **Officer Scheme of Delegation**

For the avoidance of doubt, I would like to clarify the intention of paragraph 5 of this report. The change to the Constitution which this paragraph notes does not reflect the introduction of a 'new power' or delegation. Rather it expresses the Monitoring Officer's existing duty to monitor and review the Constitution and to be aware of best practice in framing the content of the Constitution.

In this case, the suggestion is that the Constitution should include a statement that any incorrect citing of the Constitution, or statute, shall not invalidate an authorised delegation. This is suggested to reflect recent case law that an over-emphasis on the textual wording of a decision may lead, inadvertently, to the invalidity of a decision.

The suggested change provides a Constitutional expectation that, provided there exists a demonstrable legal and constitutional basis for a decision, an erroneous reference in the wording of the decision-record should not, in itself, invalidate that decision. In this way, the amendment seeks to protect the business and service delivery of the Council from being undermined by an administrative technicality.

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# Membership of Committees and Sub-Committees

## Audit & Governance Committee (10)

<b>Conservative Independent Alliance (5)</b>	<b>Green (0)</b>	<b>Labour (2)</b>	<b>Liberal Democrat (2)</b>
Bartholomew		Hards	Hannaby
Constance		<b>Tanner</b> (in place of Azad)	R. Smith
Hallchurch			
Lovatt			
Wilmshurst			

### Non-Voting Co-opted Members (3)

#### **Representative of the Business Community:**

Dr Geoff Jones, PO Box 636, Oxford OX1 9AZ

#### **Independent Members (Complaints handling) (2)**

Ms Nina Alphey, Leith Lodge, Perry Hill, Worplesdon, Guildford, Surrey GU3 3RB

Ms Ann Griffiths, c/o County Hall, New Road, Oxford OX1 1ND

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## Appeals & Tribunals Sub-Committee (3)

Three Councillors one of whom must be a Member of the Audit & Governance Committee\*

\* When sitting as the Home to School Transport Appeals Panel one member of the Sub-Committee sits with one officer and one independent person.

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## Appointment Sub-Committee (Variable) (6)

Six Councillors at least one of whom must be a member of the Cabinet

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## Fire Service Discipline Sub-Committee (3)

Three Councillors at least one of whom must be a member of the Cabinet

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**Oxfordshire Health & Wellbeing Board (14)**

- Comprising:
- Leader of the County Council
  - Chief Executive of Oxfordshire Clinical Commissioning Group
  - Cabinet Member for Public Health & the Voluntary Sector
  - Chairman of the Older People’s Joint Management Group**
  - Chair of Oxfordshire Healthwatch Oxfordshire
  - ~~Chairman of the Children’s Trust & Young People’s Partnership Board~~
  - Chairman of the Health Improvement Partnership Board
  - ~~Vice Chairman of the Children’s Trust & Young People’s Partnership Board~~
  - Vice Chairman of the Health Improvement Partnership Board
  - Vice Chairman of the Older People’s Joint Management Group**
  - Director for Children’s Services
  - Director of Public Health
  - Director of Adult Social Services**
  - Interim Director for Commissioning Operations (South Central)**

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**Pension Fund Committee (11)**

<b>Conservative Independent Alliance (6)</b>	<b>Green (0)</b>	<b>Labour (2)</b>	<b>Liberal Democrat (1)</b>
Atkins		Dhesi	Fooks
Greene		Hards	
Langridge			
Lilly			
Lovatt			
Owen			

**Voting Co-opted Members (2)**  
***District Council Representatives:***  
 To be confirmed

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**Planning & Regulation Committee (12)**

<b>Conservative Independent Alliance (7)</b>	<b>Green (0)</b>	<b>Labour (3)</b>	<b>Liberal Democrat (2)</b>
Bartholomew		Cherry	Johnston
Fulljames		Phillips	Purse
Greene		Tanner	
Lilly			
<b>Mills</b> (in place of Handley			
Owen			
Reynolds			

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**Remuneration Committee (7)**

<b>Conservative Independent Alliance (4)</b>	<b>Green (1)</b>	<b>Labour (1)</b>	<b>Liberal Democrat (1)</b>
Hudspeth	Williams	G. Sanders	<b>Webber</b> (in place of Patrick)
Mathew			
Rose			
Wilmshurst			

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**Pension Benefits Sub-Committee (3)**

Three Councillors at least one of whom must be a member of the Remuneration Committee

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**Thames Valley Police & Crime Panel (1)**

**Conservative  
Independent  
Alliance (1)**  
Mallon

**Green (0)**

**Labour (0)**

**Liberal Democrat (0)**

**County Council Representatives  
on Staff Consultative Bodies**

**Oxfordshire County Council Joint Consultative Committee  
for Uniformed Members of the Fire Service (7)**

<b>Conservative Independent Alliance (4)</b>	<b>Green (0)</b>	<b>Labour (2)</b>	<b>Liberal Democrat (1)</b>
Chapman Heathcoat Lilly Rose		Lygo Pressel	Patrick

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**Oxfordshire County Council & Teachers' Joint Committee (5)**

<b>Conservative Independent Alliance(3)</b>	<b>Green (0)</b>	<b>Labour (1)</b>	<b>Liberal Democrat (1)</b>
<b>Owen Sibley Tilly</b>		<b>Gill Sanders</b>	<b>Howson</b>

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**Oxfordshire County Council &  
Employees Joint Consultative Committee (7)**

<b>Conservative Independent Alliance (4)</b>	<b>Green (0)</b>	<b>Labour (2)</b>	<b>Liberal Democrat (1)</b>
Lovatt Rose Sibley Wilmshurst		Christie Azad	Johnston

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# Membership of Scrutiny Committees

## Education Scrutiny Committee (15)

<b>Conservative Independent Alliance (8)</b>	<b>Green (0)</b>	<b>Labour (2)</b>	<b>Liberal Democrat (1)</b>
Bulmer		G. Sanders	Howson
Gray		S. Curran	
Hallchurch			
Handley			
Harrod			
Langridge			
Lovatt			
Waine			

### **Voting Co-optees (4)**

**Representing the Church of England:** Mrs Sue Matthew, 107 Southmoor Road, Oxford, OX2 6RE

**Representing the Roman Catholic Church:** Vacancy

### **Parent Governor Representatives:**

**Primary:** Vacancy

**Secondary and Special:** Vacancy

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## Performance Scrutiny Committee (11)

<b>Conservative Independent Alliance (6)</b>	<b>Green (1)</b>	<b>Labour (2)</b>	<b>Liberal Democrat (2)</b>
Atkins	Coates	Brighthouse	Fawcett
Constance		Christie	Godden
Gray			
Harrod			
Lilly			
Matthew			

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# Joint Committees

## Oxfordshire Joint Health Overview & Scrutiny Committee (15)

**Conservative  
Independent  
Alliance (4)**

Bulmer  
Constance  
Hallchurch  
Sibley

**Green (0)**

**Labour (2)**

Dhesi  
Price

**Liberal Democrat (1)**

Rooke

**District Council Representatives (5):**

To be confirmed by the District Councils

**Co-optees Members (3)**

Moria Logie, Willow House, 25 High Street, Standlake, Oxon OX29 7RH

Dr Keith Ruddle, Hill Lawn House, 22 New Street, Chipping Norton, Oxon OX7 5LJ

Mrs A. Wilkinson, Carrig House, 3 Pullensfield, Headington, Oxon OX3 0BU

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